



Indiana State Board of Nursing

Registered Nurse – Examination for Graduates of Foreign Nursing Schools *Must be licensed in territory or country in which applicant graduated*

- _____ All areas of the foreign graduate application must be completed including social security number.
- _____ Original photograph – The photograph must have the applicant's original signature.
- _____ **\$50.00** Application fee – all checks/money orders must be payable to Indiana Professional Licensing Agency (IPLA).
- _____ Detailed statement with supporting documentation for any positive response to the questions. Will need court documentation if answer to question #3 is a positive response.– *required for all new applications*
- _____ List of licenses in any state the applicant holds or has held a license/certification in the health professional field.
- _____ Verification(s) from any state the applicant holds or has held a license/certification in the health professional field.
- _____ Commission on Graduates of Foreign Nursing Schools (CGFNS) – report showing education evaluation and passing of exam given by CGFNS
- _____ Name Change Document – required if last name differs on any documents submitted for the application

- _____ Criminal Background Check – submit once confirmation from IPLA that the application is entered. Email confirmation comes from pla@pla.in.gov.
- _____ **\$200.00** NCLEX fee – after receiving email instructing the applicant to go to www.ncsbn.org or call 1(866)496-2539 to register and pay the fee. Notify pla2@pla.in.gov once fee is paid.

This checklist is to be used as a guide, not a comprehensive description of each step/requirement for licensure.